Third Plenary session
PRACTICAL GUIDE
Strasbourg | 21 and 22 January 2022
The future is in your hands
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1. **VENUE**

The Conference Plenary will meet on the premises of the European Parliament in Strasbourg.

The Chamber ('Hemicycle') for the Conference Plenary meeting is in the Louise WEISS building (marked with an H on the map).

2. **ACCESS TO THE BUILDINGS AND CAR PARKINGS**

Please enter the European Parliament premises by the Louise WEISS entrance (Allée du Printemps 67070 Strasbourg).

You can use the DE MADARIAGE car parking (Avenue du Président Robert Schuman) and then walk 20 minutes to reach the WEISS entrance or the WEISS car parking (Allée du Printemps) for the entire duration of the meetings and plenary.
3. WELCOME DESK AND OFFICES

A welcome desk will be located at the entrance 4 on the ground floor in the WEISS building. Our colleagues will assist you to find your way, to receive documents, your identification card (the blue chip card to be used in Plenary) and your access badge (the white badge with your photo on it - to be worn at all time and shown at the entrance of the Parliament) or for any additional questions you may have.

The welcome desk will be open on Thursday 20 January from 14.00 to 20.00, Friday 21 January from 08.00 to 20.00 and on Saturday 22 January 2022 from 08.00 to 16.00.

Members that are already in possession of an identification card and a badge to enter the European Parliament (from the last Conference Plenary), are kindly asked to bring it.

Within the European Parliament premises, multiple public or office spaces will be made available for Conference Members to meet or work.

Should you wish to use an office space, please send an email to commonsecretariat@futureu.europa.eu by Thursday 20 January 2022 noon at the latest.

Internet can be accessed via the Wi-Fi code: Username: cofoe2022 / Password: CoFoE2022

4. SEATING PLAN IN THE PLENARY CHAMBER

Citizens will be invited to seat together with the members of their Citizens’ panel.

The other members/components of the Conference will sit by alphabetical order.

A seating plan will be available at the entrances of the Plenary Chamber. Ushers will be available for assistance, if needed.

All the Members of the Conference will be taking the floor from their seats.

5. TRAVEL RULES

Travelling to Strasbourg:

Please check the latest travel rules for France (according to your vaccination or recovery status and the “colour” of the country you are coming from):


Persons holding an EU Digital Covid Certificate (“EUDCC”) are allowed to enter France, without being subject to further restrictions (testing or quarantine), on the condition
what their certificate contains either:

- A proof of vaccination which is valid:
  - from 7 days after the second dose for double injection vaccines (Pfizer/BioNTech/Comirnaty, Moderna, AstraZeneca/Vaxzevria/Covishield);
  - from 28 days after the injection for vaccines with a single injection (Johnson&Johnson/Janssen);
  - from 7 days after injection of a vaccine for people who have recovered from Covid-19 (only 1 injection required).
  - from 7 days after receiving an additional dose of an mRNA vaccine approved by the European Medicines Agency (EMA) (Moderna or Pfizer) after two shots of a WHO-licensed vaccine not approved by the EMA (Sinovac/Coronavac or Sinopharm/BVIB-PVeroCells).

or

- A negative result to a COVID-19 test. Both PCR and antigenic tests are accepted. Validity: 48 or 24 hours (prior to departure) depending of the country you are travelling from.

- N.B.: If you are not vaccinated and travelling from an EU Member State, Andorra, Iceland, Liechtenstein, Monaco, Norway, San Marino, Switzerland or the Vatican, your test must be taken less than 24 hours before your departure.

or

- The result from a positive PCR or antigenic test that is between 11 days and 6 months old, attesting the infection and recovery from COVID-19.

Even if you hold an EUDCC, you will have to complete a sworn declaration.

When leaving Strasbourg:

When departing from Strasbourg, different rules apply depending on where you are going.

The European Commission’s website https://reopen.europa.eu/en/ provides an overview of the health situation in EU countries, based on data from the European Centre for Disease Prevention and Control. It also contains information on the various restrictions in place, including quarantine and testing requirements for travellers.

Covid 19 test centre:

In case you need to take a PCR test, a test centre will be available. Laboratoire Schuh, 1, Quai des Bateliers – 6700 – Strasbourg, Tel: 0033 (0)3 88 14 44 50. The Laboratory will be open Thursday and Friday: from 7:30 to 12:00 and from 13:30 to 18:00 and Saturday: from 7:30 to 12:30 and from 13:00 to 16:00. **A request form “PCR-RAT COFE” needs to be used.** You will receive it on arrival at the European parliament premises.

If your test is positive, please immediately contact the medical service via PERS: Covid19ContactTracing@europarl.europa.eu so they can inform and support you and start the necessary in-house contact tracing.
6. SANITARY MEASURES IN FRANCE

Please check the latest sanitary measures in France (wearing of masks, pass sanitaire, physical/social distancing):

• [https://reopen.europa.eu/en/map/FRA/6001](Open in new window)
• [https://www.gouvernement.fr/en/coronavirus-covid-19](Open in new window)
• [https://www.gouvernement.fr/info-coronavirus/pass-sanitaire](Open in new window)
• [https://www.service-public.fr/particuliers/actualites/A15121?lang=en](Open in new window)

Important information: Health pass / “pass sanitaire”

All persons aged 18 years and above must either:

• have received the second vaccination dose within the last 7 months (2 months in the case of Janssen/Johnson&Johnson), or have received a booster vaccination; or

• have a positive result of a PCR or antigenic test that is between 11 days and 6 months old, attesting the infection and recovery from COVID-19; or

• have a negative result of a PCR or antigenic test taken within the last 24 hours.

The new QR code provided as part of a third dose/booster dose is valid 7 days after the vaccination and can be presented in places and events where the pass sanitaire is required.

As a reminder, the pass sanitaire is required to access bars and restaurants (except for take-away sales and room service from hotel restaurants and bars), leisure and cultural places (theatres, concert halls, sports halls, etc.), health, social and medico-social services and establishments, and inter-regional public transport (domestic flights, trains, coaches, etc.).

Important information: Vaccination pass / “pass vaccinal”

The French pass sanitaire may be transformed into a pass vaccinal which could enter into force in the coming days.

Currently the above rules still apply, but should this change come into force during the Conference Plenary days, all persons aged 18 years and above (or 12 years and above) would either need to:

• have received the second vaccination dose within the last 7 months (2 months in the case of Janssen/Johnson&Johnson), or have received a booster vaccination; or

• have a positive result of a PCR or antigenic test that is between 11 days and 6 months old, attesting the infection and recovery from COVID-19.

ATTENTION: In case the new rules on the pass vaccinal enter into force, persons who are neither fully vaccinated nor recovered from COVID-19 (see above) would...
not be able to enter certain venues anymore with only a negative result of a PCR or antigenic test.

The new QR code provided as part of a third dose/booster dose would be valid 7 days after the vaccination and could be presented in places and events where the pass sanitaire or pass vaccinal are required.

The pass vaccinal would be required to access bars and restaurants (except for take-away sales and room service from hotel restaurants and bars), leisure activities and inter-regional public transport (domestic flights, trains, coaches, etc.).

The pass vaccinal could be required to access shopping centres and department stores, cultural venues (theatres, concert halls, etc.), and certain gatherings.

The pass sanitaire (with the possibility to show a negative result to a PCR or antigenic test taken within the last 24 hours) would remain valid to access health, social and medico-social services.

7. HEALTH AND SANITARY MEASURES IN THE EUROPEAN PARLIAMENT PREMISES

The Conference Plenaries take place in full compliance with the current sanitary rules. The rules regarding health and safety measures in the European Parliament are laid down in a decision by its President. These include in particular rules on facemasks, social distancing and temperature checks when entering Parliament's buildings.

A temperature check shall be performed on any person entering Parliament’s buildings. Social distancing of 1.5 to 2 m shall be kept in meeting rooms. It is mandatory to wear a medical face mask ENI 4683 or FFP2 respiratory protective device (‘medical face mask’) that covers mouth and nose at all times while in Parliament's buildings, including when speaking from your seat in the Chamber and while using Parliament’s official cars. The requirement to wear a medical face mask does not apply when chairing a meeting or when alone in the office. Medical facemasks shall be worn when Parliament's buildings are entered and before security personnel is approached at entrances.

We kindly ask you to bring your own facemasks. Medical facemasks or FFP2 masks or respirators (without a valve) authorised:

![Facemask Images]

The Medical service remains available during the duration of the meetings and plenary (from any internal telephone: (+33 3 881) 75966 or 74719 - Location: WEISS building, floor -1, office T-1113, PERS-MedicalServiceStrasbourg@ep.europa.eu).
8. CATERING FACILITIES

The following catering facilities will be open with a varied food offer and take-away options:

**Thursday 20 January:**
- Opening of the Flower Bar from 08h00 to 19h00 with cafeteria service;

**Friday 21 January:**
- Opening of the Flower Bar from 08h00 to 20h00 with cafeteria service and serving a hot dish in the evening;
- Opening of the Self-service Restaurant from 11h45 to 14h30 with a selection of warm and cold dishes, starters and desserts;
- Members’ Restaurant / salons open for dinner from 18h30 to 21h00 for groups of at least 10 persons with a reservation to be made 48 hours in advance.

**Saturday 22 January:**
- Opening of the Flower Bar from 08h00 to 17h00 with cafeteria service;
- Opening of the Members’ bar from 10h00 to 12h00 with cafeteria service;
- Opening of the Self-service Restaurant from 11h45 to 14h30 with a selection of warm and cold dishes, starters and desserts;
- Members’ Restaurant / salons open for lunch from 11h45 to 15h00 for groups of at least 10 persons with a reservation to be made 48 hours in advance.

For any assistance on the matter, please contact: INLO.Restauration@europarl.europa.eu

9. ACCESSIBILITY

The premises of the European Parliament are fully accessible for people with disabilities. When registering online, please indicate your special need and our services will endeavour to welcome you as best as possible.

10. TRANSPORT

**In Strasbourg:**

Strasbourg can be navigated easily by public transport and on foot. Tramlines, with a regular service, depart from in front of the Parliament’s Louise Weiss entrance to the city centre. There is also an extensive bus network with departures close to the Winston Churchill entrance. For more information on Strasbourg’s public transport system, see https://www.cts-strasbourg.eu/en/. If needed, taxis are available at the entrances of the European Parliament. (For further information +33 388 175099).

As a Member of the Conference Plenary, you can use the official service cars of the European Parliament for your travel to and from the Parliament within Strasbourg.
(provided cars are available). **Reservations** can be made with the **Car Reservation Centre** preferably by email: [cofe.inlotransport@europarl.europa.eu](mailto:cofe.inlotransport@europarl.europa.eu), directly at the Churchill entrance hall or by telephone: +32 2 28 41000.

All bookings should be made **at least two hours in advance** of the journey. The social distancing measure of 1.5 meters must be adhered to at all times. In practical terms this means, that the use of official cars is limited to **one passenger at a time** in a car and a **maximum of two passengers in a mini-van**. Please note that this service is not available for accompanying staff.

**Travel from and to the Airport:**

A shuttle train takes you from **Strasbourg Airport** to Strasbourg station in 8 minutes. For more information about timetables and tickets, see: [https://www.strasbourg.aeroport.fr/EN/Passengers/Access/Shuttle-train.html](https://www.strasbourg.aeroport.fr/EN/Passengers/Access/Shuttle-train.html)

Parliament’s official service cars can also be booked (subject to availability) for trips to and from Strasbourg Airport. Bookings should be made at 20.00 at the latest the day before. This service only applies to Members of the Plenary.

In addition, the City of Strasbourg offers a transfer service for Members of the Plenary by either car or bus (depending on the amount of requests) in full compliance with the current sanitary rules. This service applies to the following airports:

- **Baden-Karlsruhe**: [www.badenairpark.de](http://www.badenairpark.de) – arrival hall
- **Stuttgart**: [www.flughafen-stuttgart.de](http://www.flughafen-stuttgart.de) – terminal 1/second floor/information point A
- **Frankfurt am Main**: [www.frankfurt-airport.de](http://www.frankfurt-airport.de) – terminal 1/B hall/door 4/next to the Welcome Centre
- **Bâle-Mulhouse**: [www.euroairport.com](http://www.euroairport.com) – arrival hall on the French side

Reservation is done via: [transport-europe@strasbourg.eu](mailto:transport-europe@strasbourg.eu). You will receive confirmation of your booking by email. For more information on this service, please contact the transport service of the City of Strasbourg by telephone: +33 (0)3 68 98 77 03 - e-mail: [ville-strasbourg@ext.europarl.europa.eu](mailto:ville-strasbourg@ext.europarl.europa.eu) or [transport-europe@strasbourg.eu](mailto:transport-europe@strasbourg.eu).

### 11. ACCOMODATION

Should you need a hotel room or accommodation during the sessions in Strasbourg, the **Euraccueil service** is at your disposal. Tel. +33 (0)3 88522838. Email: [euraccueil@otstrasbourg.fr](mailto:euraccueil@otstrasbourg.fr)

Should you decide to stay at a hotel in Kehl (Germany) or surroundings, you will need to take account of the applicable COVID-19 prevention rules in Germany. Information on the rules for entry into Germany can be found on the webpage of the German Federal Foreign Office: [https://www.auswaertiges-amt.de/en/corona-virus/2317268](https://www.auswaertiges-amt.de/en/corona-virus/2317268)

You should also liaise with the hotel of your choice to enquire about the applicable requirements for your stay (use of EUDCC, prior testing etc.).
12. INFORMATION DESK OF THE CITY OF STRASBOURG

During the Plenary session, a team from the City of Strasbourg is at your disposal on Friday and Saturday to answer any questions about your stay in Strasbourg and Alsace. Location: WEISS building, first floor, office T01073, and CHURCHILL building, entry hall.

13. LOCKER ROOMS; LOST AND FOUND OBJECTS

Locker rooms are available near the entrance 4 on the ground floor in the WEISS building and in front of the Hemicycle. Colleagues will guide you if needed.

The ‘Lost and found office’ is in the CHURCHILL building (M00/338) and can be contacted by email: BurObjetsTrouves-STR@europarl.europa.eu and phone +33 3881 64693.